

Shincliffe Parish Council

Chair of the Committee:

Cllr Stephen Ashfield
3 Geoffrey Avenue
Durham
DH1 4PF



Clerk:

Richard Ormerod
Helvellyn, 14 Geoffrey Avenue
Durham
DH1 4PF
shincliffeparishcouncil@yahoo.co.uk

www.shincliffeparishcouncil.co.uk

Minutes of the Meeting of the Finance Committee of Shincliffe Parish Council held on Tuesday 5 July 2022 at 6pm in St Mary's Church Hall, Shincliffe Village

1	Election of Chair: <i>It was agreed that Cllr Stephen Ashfield be elected Chair of the Finance Committee for the municipal year 2022-23.</i>
2	Election of Vice-Chair: <i>It was agreed that Cllr Ann Callaghan be elected Vice-Chair of the Finance Committee for the municipal year 2022-23.</i>
3	Record of attendance: <i>Councillors Stephen Ashfield (in the Chair), Michael Banks, Ann Callaghan, Bill Clatworthy & Brian Fairlamb.</i> Also present: Richard Ormerod (Clerk).
4	Apologies for absence: None.
5	Minutes of the meeting of the Finance Committee held on 5 May 2022: <i>These were agreed as a correct record.</i>
6	Declarations of interest and dispensation requests: None.
7	Financial position: <i>It was agreed that the financial position be noted.</i>
8	Internal and external auditors: The Clerk gave a report. <i>It was noted that the report of the internal auditor and the Annual Governance & Accountability Return had been sent to the External Auditor.</i>
9	Update on income and expenditure: The Clerk gave a report. <i>It was agreed to accept the recent income and expenditure. It was agreed to pay all the outstanding invoices, though only the deposit to be paid to the web design company at present, with the remainder to be paid on delivery.</i>
10	Bank accounts: A discussion took place. <i>It was agreed that the funds from the NS&I account be paid into the HSBC BMM account.</i> <i>It was agreed that the Clerk seek advice from the Community Clerks' Network on the best current accounts available for parish councils.</i>

11	Investing of reserves: A discussion took place on current rates of interest. <i>It was agreed that the Clerk seek advice from the Community Clerks' Network on the best bank accounts available for parish councils to invest reserves.</i>
12	Financial Regulations: A discussion took place. <i>It was agreed that Cllr Brian Fairlamb agree payments of the Clerk's salary in the absence of the Chairman of the Council.</i>
13	Training budget and team building: Concern was expressed at the low amount of funding in the budget for training. <i>It was agreed to split members' training and Clerk's training into separate cost codes.</i> <i>It was agreed to increase the budget for members' training to £2100.</i> <i>It was agreed to increase the budget for training of the Clerk to £800, funded in part by a virement of £500 from the insurance budget.</i> <i>It was agreed to refer the issue of team building to the council.</i>
14	Costs associated with Shincliffe Village Play Park: A discussion took place on the quotes received for the feasibility study on access to the park. <i>It was agreed that the remit for the feasibility study is access to the park, and not changes to equipment within the park.</i> <i>It was agreed to discuss the matter at Council when it was hoped there would be more quotes.</i> <i>It was agreed that the Clerk also approach Durham County Council for a further quote for the feasibility study.</i>
15	Grant applications: A discussion took place on money from the Area Action Partnership to fund the feasibility study into access to the park. The Chairman reported that there was very likely to be funding available and that he was in regular contact with the AAP staff.
16	Other business: None.
17	Date and time of next meeting: Thursday 8 September 2022, 6pm.

Signed as a correct record:

Date: