

Chair of the Council:
Cllr Michael Banks
2 Robson Terrace
Shincliffe Village
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High Shincliffe
Sherburn House
Shincliffe Village

Shincliffe
Parish Council

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Clerk:
Richard Ormerod
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Minutes of the Meeting of Shincliffe Parish Council held on Thursday 20 October 2022 at 6pm in St Mary's Church Hall, Shincliffe Village, DH1 2ND.

1	Record of attendance: <i>Councillors Michael Banks (in the Chair), Stephen Ashfield, Bill Clatworthy & Brian Fairlamb.</i> Also present: Richard Ormerod (Clerk).
2	Apologies for absence: <i>Apologies were received from Councillor Ann Callaghan.</i>
3	Declarations of interest and dispensation requests: Councillors Banks declared an interest in Item 7 if application DM/22/02792/FPA were to be discussed.
4	Minutes of the Meeting of the Council on 29 September 2022: <i>These were agreed as a correct record and signed by the Chairman.</i>
5	Public Participation: None.
6	County Councillor's report: None.
7	Planning applications received: Councillor Banks left the meeting and Councillor Ashfield took the chair. A discussion took place on the proposed extension at the rear of 1 Robson Terrace (DM/22/02792/FPA). <i>It was agreed not to object to the proposal.</i>
8	Chairman's update: Cllr Banks resumed the chair and gave a report. It was noted that the council had a new logo which members were pleased with. It was noted that a report had been received from RoSPA on safety in the play park. <i>It was agreed that the Clerk circulate copies to members.</i> The parish council had contributed several items to the latest SCAN newsletter. It was noted that the parish had won two awards in the Beautiful Durham competition. Shincliffe Village won Best Small Village, whilst High Shincliffe was "highly commended" in the Best Village category. The Clerk was in correspondence with representatives of the Dean & Chapter regarding the eroding path by the River Wear. There would be a public meeting in the church hall on 1 November to discuss traffic speed and safety issues on the A177 through the parish. It was noted that the Police & Crime Commissioner would be attending, along with representatives from Durham County Council. Some members would be attending the CDALC training session on parks and

	play areas on 9 November in Murton. Members and the Clerk would be meeting with staff at East Durham & Houghall College on 4 November to discuss the proposed development. It was agreed that the autumn litter pick would take place on 29 October. <i>It was agreed to receive the report. It was agreed that the Clerk liaise with Durham County Council on organising the litter pick.</i>
9	Correspondence: Cllr Banks reported on correspondence received and responded to since the last meeting. It was reported that additional guidance had been received from Abby Radford in Highways at Durham County Council regarding parking in Shincliffe Village. A request had been received from a resident to display posters for the organisation “movemates” in the noticeboards. It was agreed to display these as far as space permits. There had been a request for trimming of bushes in High Shincliffe. Durham County Council would be asked to respond. It was noted that East Grange Farm had offered to donate two Christmas trees to the parish this year. The Clerk had thanked them. A request had been received from a resident about the trees at Heathways, High Shincliffe, damaging their fence. The Clerk was liaising with Durham County Council on this issue. The council had been thanked by Durham Hospitals Radio for its donation. <i>It was agreed that the Clerk publicise this on the council website.</i> Councillor Ashfield had attended the AGM of CDALC.
10	Climate Action Committee: <i>It was agreed to hold the first meeting of the committee on Thursday 3 November at 7:30pm in the church hall.</i>
11	Parish Resilience Forum. <i>It was agreed that Councillor Banks speak to an interested resident about their possible involvement and then set a date for the first meeting.</i>
12	Shincliffe Village play park: Cllr Ashfield informed the meeting that had sent in the funding application to the Durham Area Action Partnership for the access feasibility study. It was noted that the AAP Board would be discussing this on 26 October. <i>It was agreed to thank Councillors Ashfield and Callaghan for their work on this.</i> It had previously been agreed that the recommended age limits for each be displayed on the park notice board and on the council website. The Clerk would progress this. A discussion took place on the RoSPA safety report. <i>It was agreed that the Clerk contact the manufacturers of the play equipment in relation to its actionable recommendations.</i>

13	Financial update. The Clerk reported that the council currently has £30,646.19 in its main account and £13,857.67 in its reserve account. <i>It was agreed to receive the report.</i> <i>It was agreed to pay the outstanding invoices.</i>
14	Internal Auditor's follow-up review of accounts: The Clerk gave a report. It was noted that the council's Internal Auditor had issued a report which confirmed that the council is now working in line with the recommendations from the 2022 Internal Audit report. <i>It was agreed that the report be noted. The Chairman thanked the Clerk and Councillor Ashfield for their work.</i>
15	Tree survey: It was noted that the survey would be undertaken by Oliver's Tree Services on 15 November. The Chairman thanked Councillor Clatworthy for his efforts.
16	Website: It was noted that Netpower was attempting to expedite the issuing of .gov.uk email addresses. It was noted that the only register of interests displayed on the site was that of Councillor Ashfield.
17	Defibrillator Training: The Clerk was awaiting further information from North East Air Ambulance and Durham Rotary Club about training possibilities.
18	Dignity at Work Policy: A model policy had been circulated. Councillor Ashfield was concerned that it may discriminate against agency staff. <i>It was agreed that the Clerk liaise with CDALC to obtain clarification.</i>
19	Bench: A discussion took place on a location for the bench replacing the one which was damaged at Bank Foot. It was noted that the family of Steve Bell were happy for the parish council to decide this. <i>It was agreed that the members use the autumn litter pick to look for suitable locations. It was agreed that the memorial plaque also be replaced.</i>
20	Allotments and communal herb/vegetable plots: Members considered a request from a resident to identify land where the council could have allotments in the parish and the possibility of converting some flower beds to communal vegetable/herb plots. <i>It was agreed that there was nowhere suitable for converting flower beds in this way. It was agreed that the next council survey be used to assess the level of demand for allotments in the parish.</i>
21	Traffic matters: A discussion took place on the proposed parking restrictions in Shincliffe Village. <i>It was agreed that the Clerk make representations to the council asking for an extension of the lines across Low Green to prevent parking on the corner. It was agreed that the Clerk make representations to the council asking for reinstatement of the lines at the end of St Mary's Close. It was agreed that the Clerk make representations to the council asking for an additional line between Sandcroft, Low Road and Bishop's Court.</i> A discussion took place on the possibility of obtaining a 20mph limit through Shincliffe Village and High Shincliffe. <i>It was agreed to pursue this once the outcome is known of the request for a 30mph limit on the A177 through the</i>

	parish. A discussion took place on dangers caused by drivers turning right out of East Grange Farm. <i>It was agreed that the Clerk chase DCC Highways for their advice as to the safest route out, then advise the farmer of that and to respond to the resident who raised the issue.</i> A discussion took place on the possibility of obtaining a banner saying “Shincliffe needs 30mph” similar to that in Croxdale. <i>It was agreed that the Clerk make contact with the Clerk of Croxdale with Hett Parish Council to find out what permissions are needed, and then order the banner(s) once location(s) is/are agreed.</i>
22	Proclamation of Accession - painting: A discussion took place on a proposal from Cllr Ashfield to commission a painting based on a photograph from the Proclamation in the village. <i>It was agreed that Councillor Ashfield make contact with Shincliffe Local History Society to obtain permission to use their photograph, and if this is granted, look into costs.</i>
23	Wreath for memorial service: It was noted that the wreath had been purchased and delivered to the Clerk.
24	Motions: None
25	Date and time of next meeting: <i>The next meeting of Shincliffe Parish Council will be on Thursday 17 November 2022 at 6pm in St Mary’s Church Hall.</i>

Signed as a true record:

Cllr M Banks (Chair)

Date:
