

Chair of the Committee:
Cllr Stephen Ashfield
3 Geoffrey Avenue
Durham
DH1 4PF



High Shincliffe
Sherburn House
Shincliffe Village

Shincliffe
Parish Council

Clerk:
Richard Ormerod
Helvellyn, 14 Geoffrey Avenue
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**Minutes of the Meeting of the Finance Committee of Shincliffe Parish Council
held on Tuesday 16 May 2023 at 6:30pm in St Mary's Church Hall, Shincliffe
Village**

1	Record of attendance: Councillors Stephen Ashfield (in the Chair), Michael Banks, Ann Callaghan, Bill Clatworthy & Brian Fairlamb. Also present: Richard Ormerod (Clerk).
2	Apologies for absence: None.
3	Minutes of the meeting of the Finance Committee held on 7 March 2023: <i>These were agreed as a correct record.</i>
4	Declarations of interest and dispensation requests: <i>Cllr Banks declared an interest in item 7 in respect of Friday Friends at 10.</i> <i>The Clerk declared an interest in item 9.</i>
5	Position at end of financial year 2022-23: The Clerk gave a report. The council ended the financial year with £34,044.24 in its accounts. <i>It was agreed that the financial position be noted.</i>
6	Requirements of internal and external auditors: The Clerk had circulated the report from the internal auditor which was favourable and contained only one recommendation, that invoices be uploaded to the Scribe Accounts system. <i>It was resolved to thank the Clerk for his work on the accounts.</i>
7	Other business: A discussion took place on provision of a lockable shed for the play park. The Clerk had circulated some possible costings. <i>It was resolved to recommend to the council that it consider rental of a lockable commercial space for storage of various equipment and documents.</i> <i>It was resolved to recommend that the council make a donation of £250 to Durham Pride.</i> <i>It was resolved to recommend that the council make a donation of £250 to the Friday Friends at 10 group.</i>
8	Date and time of next meeting: To be confirmed.
9	In Private: Staff pension provision: It was agreed that the decision of the Clerk on whether to take up the full offer of pension provision be noted.

Signed as a correct record:
Date: