

Chair of the Committee:
Cllr Ann Callaghan
7 Ancroft Garth
High Shincliffe
Durham
DH1 4PF



High Shincliffe
Sherburn House
Shincliffe Village

Shincliffe
Parish Council

Clerk:
Richard Ormerod
Helvellyn, 14 Geoffrey Avenue
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**Minutes of the Meeting of the Finance Committee of Shincliffe Parish Council
held on Tuesday 16 April 2024 at 7pm in St Mary's Church Hall, Shincliffe
Village**

1	Record of attendance: Councillors Ann Callaghan, John Charters & Bill Clatworthy. Also present: Richard Ormerod (Clerk).
2	Apologies for absence: Apologies were received from Cllrs Stephen Ashfield & Brian Fairlamb.
3	Minutes of the meeting of the Finance Committee held on 13 February 2024: <i>These were agreed as a correct record.</i>
4	Declarations of interest and dispensation requests: There were none.
5	Financial position of the council: The Clerk gave a report. At the end of the 2023-24 financial year the council had £18,577.46 in the current account (which excludes £4,435.46 in unpresented payments) and £14,149.03 in the reserve account. <i>Resolved: To recommend to council that the financial position be noted and the end of year figures be presented to the internal auditor (proposed by Cllr Clatworthy, seconded by Cllr Charters).</i>
6	Councillors' travel expenses: A discussion took place. <i>Resolved: To recommend to council that members be permitted to claim reasonable travel expenses when using their own vehicle (45p per mile) or public transport (on production of tickets/receipts) for council business.</i>
6	Other business: A discussion took place on the council's bank accounts. It was thought that there was no clarity as to why the reserve account contains the funds it does. <i>Resolved: To recommend to council that all funds in the current account earmarked as reserves, and all funds in excess of the council's budget for 2024-25, be moved to the reserve account (proposed by Cllr Callaghan, seconded by Cllr Charters).</i>
7	Date and time of next meeting: The next meeting of the Finance Committee will be on Tuesday 16 July 2024 at 7pm in St Mary's Church Hall, Shincliffe.

Signed as a correct record:

Date: